

## Privacy and Communication Consent

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### Initial Below

I \_\_\_\_\_ Do Agree    I \_\_\_\_\_ Do not Agree

That the dental practice may communicate with me electronically at the email address and/or mobile phone number listed below. I am aware that there is some level of risk that third parties might be able to read unencrypted emails. I am aware the message sent my consists of appointment reminders, recall visits, information request, and patient satisfaction or reviews. I further agree that I am responsible for providing the dental practice any updates to my email address and / or mobile phone number. My most preferred method of electronic communication:

### Initial Below

\_\_\_\_\_ Text messaging

\_\_\_\_\_ Email Address I would like to receive correspondence at: \_\_\_\_\_

I can withdraw my consent to electronic communication at any time by calling: 575.382.2054.

Thank you

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Acknowledgement of Receipt of Notice of Privacy Practices

Purpose: This form is used to obtain acknowledgement of receipt of our Notice of Privacy Practices or to document our good faith effort to obtain that acknowledgment.

**\*\*You may refuse to sign this acknowledgment\*\***

I \_\_\_\_\_ have received a copy of this office's Notice of Privacy Practices.

**Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Authorization to Release information

Purpose: This form is used to obtain authorization to release information regarding you covered under the Privacy Act of people other than yourself.

I, \_\_\_\_\_ authorize the following person(s) to have access to information covered under the Privacy Practice regarding myself.

\_\_\_\_\_  
{Please Print Name and Relationship}

\_\_\_\_\_  
{Please Print Name and Relationship}

\_\_\_\_\_  
{Please Print Name and Relationship}

Office Use: We attempted to obtain written acknowledgment of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because: 1. Individual refused to sign 2. Communication barriers prohibited obtaining information 3. an emergency prevented acknowledgment 4. Other \_\_\_\_\_

# Sonoma Family Dental

Patient name: \_\_\_\_\_ Preferred name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
SSN: \_\_\_\_\_ Gender: Female Male Marital status: Married Single Domestic Partner Minor child  
Cell phone: \_\_\_\_\_ Home phone: \_\_\_\_\_ Email address: \_\_\_\_\_  
Whom may we thank for referring you to our Practice? \_\_\_\_\_

## Primary Insurance

Primary Insured: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to patient: Spouse Self Parent/Guardian Domestic Partner  
Employer: \_\_\_\_\_ Dental Insurance Company: \_\_\_\_\_ ID #: \_\_\_\_\_

## Federal Employees

Federal Employee Medical Insurance: BCBS ID: R \_\_\_\_\_ Basic/PPO GEHA ID: \_\_\_\_\_

## Secondary Insurance

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to patient: Spouse Self Parent/Guardian Domestic Partner  
Employer: \_\_\_\_\_ Insurance Company: \_\_\_\_\_ ID #: \_\_\_\_\_

## Responsible Party (This must be filled out please)

Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_  
Employer: \_\_\_\_\_ Work phone: \_\_\_\_\_

## Insurance Policy

Your insurance contract is an agreement between your insurance company and yourself. We are not a party to that contract. Your complete insurance information must be presented at the time services are provided. All insurance co-pays and deductibles must be paid at the time of service. Insurance claims are electronically filled to expedite carrier payments, however, the patient is responsible for any unpaid charges due to exclusions and limitations written in per your plan provisions. I hereby authorize Sonoma to furnish information to my dental carrier concerning my treatment and I hereby assign to the doctors all payments for dental treatment rendered to myself or my dependents.

## No-Show/ Late Cancellation/Late Charges

- There is a charge of \$25.00 for not showing up for your scheduled appointments. This charge can be waived when you call to reschedule your appointment and notify us of the reason for the no show to the previous appointment. If your account shows repeated missed appointments or cancellations without 48 hours' notice, you may be asked to secure your next appointment with a deposit which will be forfeited if you do not show for the appointment that required a deposit
- I am aware that failure to keep this account current may result in the doctor being unable to provide additional dental services. In the case of default on payment of this account for any reason, I agree to pay collection costs and reasonable attorney fees incurred in attempting to collect on this amount or any future outstanding account balances.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Patient Medical History**

**Do you have or have you had any of the following? Please circle Y for yes or N for no on all three columns**

Y N Heart Disease	Y N Heart Murmur/MVP	Y N Stroke
Y N Congenital Heart Lesions	Y N Rheumatic Fever	Y N Pacemaker
Y N Stent	Y N High Blood Pressure	Y N Anemia
Y N Prolonged Bleeding Disorder	Y N Low Blood Pressure	Y N Asthma
Y N Hay fever	Y N Sinus Trouble	Y N Epilepsy/Seizure
Y N Ulcers	Y N Liver Disease	Y N Jaundice
Y N Hepatitis Type _____	Y N Diabetes	Y N Arthritis
Y N Kidney Disease	Y N Radiation Therapy	Y N Tumor/Malignancy
Y N Cancer/Chemotherapy	Y N Immune Suppressed Disorder Type: _____	
Y N HIV/AIDS	Y N STI/Herpes	Y N Hearing loss
Y N Fainting Spells	Y N Glaucoma	Y N Depression
Y N Pregnant	Y N Nursing	Y N Taking Birth Control
Y N Artificial Joints: Where _____	_____	Y N Implants (cosmetic)(medical) (dental)
Y N Thyroid	Y N TB or Lung Disease	Y N E-cigarettes/ Vape
Y N Smoke/ chew Tobacco	_____ per day Years: _____	Have you quit? Y N When: _____
Y N Substance Abuse: What _____	_____ How often: _____	Have you quit? Y N When: _____
Y N Do you take Fosamax, Boniva, Actonel, Aredia, Zometa, etc. For Osteoporosis or any other condition?		
Y N Had major Surgery? Year: _____ Type: _____ Year: _____ Type: _____		

**Are You Allergic to any of the following? (Please Circle)**

Aspirin Ibuprofen Sulfa Drugs Penicillin Codeine Latex Local Anesthetics

Other allergies to medications: \_\_\_\_\_

**Please List the medications you are currently taking with dosage and for what condition (Including over the counter medication & Aspirin)**

RX: \_\_\_\_\_ Condition \_\_\_\_\_ How often? \_\_\_\_\_

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Primary Medical Care Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

**Patient Dental History**

What is the reason for your appointment today? \_\_\_\_\_

Previous Dentist \_\_\_\_\_ Last Visit \_\_\_\_\_ Last Cleaning \_\_\_\_\_

Are you nervous about seeing the dentist? Y N Please Explain \_\_\_\_\_

How often do you brush? \_\_\_\_\_ Floss? \_\_\_\_\_

(Please Circle)

Y N I clench or grind my teeth during the day or while sleeping Y N My gums feel tender or sore

Y N I My gums Bleed while brushing or flossing Y N I have eating problems

Y N I have had orthodontics Y N I have had gum Surgery

Y N I have had oral surgery Y N I prefer tooth colored fillings

Y N Would you like to change anything about your smile? Explain? \_\_\_\_\_

What are your dental priorities? \_\_\_\_\_

**Consent**

I Understand that the information that I have given today is correct to the best of my knowledge. I understand that this information will be held in the strictest confidence and it is my responsibility to inform this office of any changes in medical status. I authorize the Providers at Sonoma Family Dental to perform any necessary dental services, with my informed consent, that may be needed during diagnosis and treatment.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_